



North Lincoln Fire & Rescue District #1

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Board of Directors Meeting Minutes September 9, 2026

*****APPROVED*****

The following people attended the meeting:

Board Members: President Tim Beatty, Vice President Dan Drayton, Secretary/Treasurer Nancy Oksenholt, Member Eric Creighton, Member Jerry Warner

Staff: Fire Chief Rob Dahlman, Deputy Chief David Bickerdyke, Deputy Chief/Fire Marshal Cody Heidt, Office Administrator/HR Krista Bond, Administrative Assistant Sarah Lewis, Accounting Specialist Dorothy Kowarko

Guests: Firefighters Jerry Sneed and Keaton Foster

GoToMeeting: Michael Miller

Regular Board Meeting

Board President Tim Beatty called the Board of Directors meeting to order at 4:00 p.m. All present stood to recite the Pledge of Allegiance, followed by roll call for Board attendance: Tim Beatty, Dan Drayton, Nancy Oksenholt, Eric Creighton and Jerry Warner were present. Afterwards, President Beatty asked if we had received any public comments by phone, mail, or email; one thank you card had been received. The card was passed around for everyone to view.

Approval of Minutes

8/12/2026 Board Minutes

The Board Minutes from 8/12/2026 were presented for review.

Jerry Warner made a motion to approve the Board Minutes as presented; Eric Creighton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Review of Financial Statements

Banking

Board Secretary/Treasurer Nancy Oksenholt confirmed that she had reviewed this month's Banking Reconciliations.

Monthly Financial Reports

Chief Dahlman said we are 16.6% through the budget year. Personnel costs are up due to temporary positions and all the overtime from conflagrations. We will receive a large check reimbursement from the state. Mrs. Oksenholt asked how long that would take and Chief Dahlman said about 2-3 months. On page 4, HRA VEBA is paid out for half the year already and Workers Compensation is high because it is paid up front for a one-time cost. The same goes for software. Chief Dahlman said the Otis fire station finally got a new door installed today.

There were no further questions regarding the financial reports.

Jerry Warner made a motion to approve the monthly financial statements as presented; Eric Creighton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Budget

None

Old Business

None

New Business

Item #1 – OCB Authorization Letter

Chief Dahlman explained that Kathy Gordon-Brooks needed to stay on an additional month. This authorization letter is to now remove Kathy from all accounts.

There were no further questions.

Nancy Oksenholt made a motion to approve the OCB Authorization Letter as presented; Dan Drayton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Local Union 5169 Report

There was no Local Union 5169 Report.

Committee / Staff Reports

There were no questions on the Deputy Chief's reports. Deputy Chief Bickerdyke said the new ladder truck is scheduled to ship out at the end of this week. It should take five days to get to Springfield. Once there, there will be some additional work and inspections done. There is a lot of work to do to get it ready. Deputy Chief Bickerdyke said it is 43 feet long; too long to park at Station 14, so it will be housed at Station 16. Mrs. Oksenholt asked how long the ladder was? Chief Bickerdyke said it has a 100-foot platform.

Fire Marshal

Some highlights from DC Heidt's report are below:

- 54 inspections completed in August
- 4 plans approved
- No Fire Investigations in August
- 8/4 -National Night Out canceled in Lincon City, but 85 people showed up in Otis.
- 8/8-8/17 – Brewer Fire Conflag
- 8/15 – E-14 attended community BBQ at New Life Foursquare Church.
- We are in the process of moving inspection and pre-plan software. The new program will interface with CAD to allow easier and quicker access to pre-fire plans.
- 3 cadets in the program with one spot still open. One cadet moved to a volunteer position.

Training

Some highlights from DC Bickerdyke's report are below:

- 572 training hours in August
- Crew Performance Standard – Suspended
- Crew Training Assignment's; 3 hrs. EMS (Heat Related Exposure), 6 hrs. Water Supply and Hose Deployment, and 3 hrs. Natural Gas Response.
- All Firefighter recruits are progressing well, and individual performance standards are being met. Task books are nearly complete.
- NFPA Driver class is complete, and task books are almost done.
- Training tower hatch door installation is complete.
- Certifications Received:

Dalton Pariani – NFPA Apparatus Equipped with an Aerial Device

Douwe De Boer – NWCG Firefighter Type I, NFPA Fire & Emergency Services Instructor II

Breanne Myers – NFPA Firefighter I, NWCG Firefighter Type I

Alex Salicrup – NFPA Fire & Emergency Services Instructor II, NFPA Fire Officer I

Joe Morgan – NWCG Firefighter Type I

Megan Heidt – NFPA Firefighter Type I (reinstated), NFPA Driver (reinstated), NWCG Firefighter type 2

Chief's Report

Some highlights from Chief Dahlman's report that are included in the Board packet:

- Ambulance Transports:

Chief Dahlman noted that Pacific West Ambulance is having some major staffing issues. They lost 5 medics this last week and have been staffing some BLS ambulances. Most of their employees live out of town.

- 8 ambulance transports in August (3 of them interfacility transfers)
- Ambulance transport dollars received FY 2026/2027 are \$10,661
- Tactical Billing has 40 transports with billing in process
- Audit all FY 24-25 accounts. Working on balances of \$226 still owed (1 account)

- Notable Monies Received:

- \$ 2,858 Ambulance Collections
- \$ 6,600 STR Inspections
- \$ 2,775 MVA Charges
- \$ 400 Plan Review fees

It was also noted that construction application numbers are down.

- Important Building and Equipment Maintenance:

- The generator failed at Station 16. Cummins has not gotten back to us on cost to replace it. It threw a rod out of the motor when it was turned on, and Cummins refused to test it. We are getting bids from two other companies. Build time would be four months and it will probably be \$100,000 project. The age of the generator was discussed. It was purchased in 1990 and was outside for 10 years initially. Leasing a generator on a trailer was also discussed but ultimately would be a waste of money. Looking at contingency plans for power outages.
- Replaced the man door at Otis Fire Station.
- Maintenance to vehicles that were utilized on four more conflagration deployments. This is why our Davison Auto bill was so high, after purchasing all the filters and other items needed for service.
- Ladder-14 has a turn table issue. Pivot joints where water and electronics have a severe vibration. Getting quotes to determine if we fix or sell as is. Hughes Fire looked at it, and the bearings are completely going out. We are looking at \$22,000 in parts and \$6,800 in labor. The age of Ladder -14 was discussed (1998) and the fact that we got a good deal on it. Everyone agreed that selling it "as is" would be the best option.

- Vehicle Sales and Purchases

- Old B-16 is on Brindlee Mountain website for sale. Reserve is 30K as directed.
- R-12 is being prepared for surplus on GovDeals. Reserve of 10K as directed.
- Ladder Truck was inspected at factory by Hughes and is on its way to Oregon.

- Alarm Responses:
 - August 2026, there were 311 alarm responses. Last year in August of 2025, we responded to 324 alarms. This is a decrease of 4% from August last year. For the entire year of 2026, we have responded to 2276 alarms. In 2025 we responded to 2338, for a decrease of 2.8% from year to year.
- Fire Incidents – last month high acuity incidents:
 - 4 Conflagration deployments
 - Roads End rescue of autistic person missing 24 hours
 - Fewer beach fires than expected
- Personnel and Hiring:
 - We have 16 volunteers in the first year of training. Two of them are water rescue only. Current roster has 32 active volunteers, 4 support volunteers, and 4 cadets. One cadet has graduated from high school and is now going to become a volunteer.
- Accounting Project:
 - Dorothy is working full time. Have agreements with Depoe Bay and Nestucca Fire that Districts have signed. Others may come on board in the next few months.
- Conflagrations:
 - East Evans Creek Fire \$228,989
 - Brewer Fire \$107,849
 - Akawa Butte Fire \$144,477
 - Bench Fire
 - Douglas County Pre-position
 - Wright Springs Fire
- District Motto:
 - “Community Focused / Mission Driven”
- FYI Information:
 - Statewide fire season is still in full force.
 - County wide Burn Ban with ODF in effect until October 15th.
 - The city is applying for an emergency permit to begin fuel reduction. NLFR provided a letter of support.
 - Strategic Plan Committee membership is finalized. Planning for the first meeting was delayed. Looking at the week of the 14th.
 - State Homeland Security Grant approved. Items have been purchased and all on FY 26-27. 40 tourniquets for CERT have been handed to them, and 10 ballistic helmets for hostile incident response. Submitted for grant reimbursement to the State.
 - Applied for the 2026 AFG grant to replace our mobile radios that are 20+ years old.
 - Applied for 2026 ODF/VFC Grant, 50/50 split of \$15,000. That decision has been delayed.
 - Resiliency Hub 20’ container package to Station 16. Needing site prep work. Comes with propane tank and we need to provide electrical connection. Moving 40’ Conex box to the other side of the property near training tower.

- City has put up a new pole for Tsunami siren at Station-16. They are removing the old pole and siren. This new siren has both noise and voice capability.
- In discussion with our EMS billing company for a treat and no transport billing. This will mirror our MVC billing. Many insurance companies are paying for this option. Medicare will not pay for this, but Medicaid does. Chief Dahlman gave an example of lift assists at motels for out-of-towners, or instances where we treat patients on scene of an MVA with no transport. There are a lot of other fire agencies charging for this, including PWA, so why don't we?
- Purchased two new I-Pads and Starlink Mini's for response utilization.
- 9/11 Stair Climb at Chinook Winds.
- Open House Station-16 on October 10th and fire prevention week.

There were no further questions on Chief Dahlman's report.

Upcoming District / Board Member Activities

- September 11th – Memorial Climb 8:00am at the Casino
- September 21st – Safety Committee Meeting, 5:00pm at Station-16
- October 2nd – Homecoming Parade at 4:30pm

It was noted that the mandatory Elected Officials Training has been completed by all Board members as of today. Mrs. Bond will be turning that in tomorrow.

For the Good of the Order

None

Call for General Public Comments for Non-Agenda Items

None

Jerry Warner made a motion to adjourn the meeting; Dan Drayton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

The meeting was adjourned at 4:59 pm.

The Minutes were taken, transcribed, and submitted by Sarah Lewis, Administrative Assistant. The next meeting is scheduled for Wednesday, October 14, 2026 at 4:00 p.m. at the Bob Everest Fire Station located at 2525 NW Hwy. 101 in Lincoln City, Oregon.