



North Lincoln Fire & Rescue District #1

Budget Committee Meeting Minutes 2023-2024 Budget Year

April 19, 2023

**** APPROVED ****

Attendance:

Number in attendance: 14
Number called in: 0

Budget Committee:

Position #1 – Dan Clanton
Position #2 – Monica Valencia
Position #3 – Eric Creighton
Position #4 – Renee Selvidge
Position #5 – Jerry Cooksey

Board Members:

Position #1 – Nancy Oksenholt
Position #2 – Tim Beatty
Position #3 – Alan Lee
Position #4 – Jamie Wright
Position #5 – Dan Drayton (Absent)

Staff Members:

Fire Chief – Rob Dahlman
Deputy Chief – Doug Strange
Fire Marshal – Cody Heidt
Office Admin – Krista Bond
Maintenance Technician – Kenny Banner

Board President, Alan Lee, called the Budget Committee Meeting to order at the Bob Everest Station 14 at 4:01 p.m. Those in attendance are listed above.

Alan Lee welcomed everyone to the meeting.

Alan Lee indicated that a motion needed to be made to appoint a Budget Chairman and a Budget Secretary.

Motion #1

Alan Lee made a motion to appoint Eric Creighton as the Budget Chairman. Nancy Oksenholt seconded the motion. The motion passed unanimously.
(See Motion #1)

Motion #2

Eric Creighton made a motion to appoint Renee Selvidge as the Budget Secretary. Jamie Wright seconded the motion. The motion passed unanimously.
(See Motion #2)

Chairman Eric Creighton turned the meeting over to the Fire Chief, Rob Dahlman, to present the 2023-2024 budget.

Chief Dahlman reviewed the highlights of the budget message. He then discussed the detail spreadsheets for the General Fund Resources and Expenditures, Salaries, Materials & Services, Debt Service Fund (bond repayment), and the Capital Projects Fund.

Various items in the budget were discussed and questions were answered. Comments were made that Chief Dahlman did a very good job with the budget and managing funds. Eric Creighton had questions about the outdoor sprinkler heads. Fire Marshal Cody Heidt was able to answer the questions. Dan Clanton had some questions on the insurance premiums, Rob Dahlman explained that it is just a cost increase and that the district had not filed any major claims. Dan Clanton had questions about the overtime expenses, Rob Dahlman was able to answer the questions.

Motion #3 – General Fund Budget and Tax Levy Rate

Nancy Oksenholt made a motion to approve the Budget and Tax Levy Rate and approve the amount of tax revenue for the General Fund. Jerry Cooksey seconded the motion. The motion passed unanimously. (See Motion #3)

Motion #4 – Debt Service Fund and Tax Levy Rate

Jerry Cooksey made a motion to approve the Budget and Tax Levy Rate for the Debt Service Fund. Renee Selvidge seconded the motion. The motion passed unanimously. (See Motion #4)

Motion #5 – Capital Projects Fund

Alan Lee made a motion to approve the Capital Projects Fund. Monica Valencia seconded the motion. The motion passed unanimously. (See Motion #5)

Motion #6 – Approve Meeting Minutes 2022-2023

Nancy Oksenholt made a motion to approve the meeting minutes. Alan Lee seconded the motion. The motion passed unanimously. (See Motion #6)

Alan Lee called a motion to adjourn the meeting. Monica Valencia made the motion. Eric Creighton seconded the motion. The motion passed unanimously (See Motion 7#). The meeting was adjourned at 5:10 p.m.

Minutes were taken, transcribed, and submitted by:
Krista Bond, Office Administrator / Human Resources

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
Budget Meeting
Budget Year 2023-2024

Date: 04-19-2023
 Motion and Voting Record
Motion #1

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia		Budget #2 – Monica Valencia
	Budget #3 – Eric Creighton		Budget #3 – Eric Creighton
	Budget #4 – Renee Selvidge		Budget #4 – Renee Selvidge
	Budget #5 – Jerry Cooksey		Budget #5 – Jerry Cooksey
	Board #1 – Nancy Oksenholt	X	Board #1 – Nancy Oksenholt
	Board #2 – Tim Beatty		Board #2 – Tim Beatty
X	Board #3 – Alan Lee		Board #3 – Alan Lee
	Board #4 – Jamie Wright		Board #4 – Jamie Wright
N/A	Board #5 – Dan Drayton	N/A	Board #5 – Dan Drayton

MOTION TO:

Appoint Eric Creighton for the position of Budget Committee Chairman for the 2023-2024 Budget Year.

	FOR	AGAINST	ABSTAINED	COMMENTS
Dan Clanton	X			
Monica Valencia	X			
Eric Creighton	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	X			
Alan Lee	X			
Jamie Wright	X			
Dan Drayton	N/A			

RESULTS	
PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Budget Meeting
Budget Year 2023-2024**

Date: 04-19-2023

Motion and Voting Record

Motion #2

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia		Budget #2 – Monica Valencia
X	Budget #3 – Eric Creighton		Budget #3 – Eric Creighton
	Budget #4 – Renee Selvidge		Budget #4 – Renee Selvidge
	Budget #5 – Jerry Cooksey		Budget #5 – Jerry Cooksey
	Board #1 – Nancy Oksenholt		Board #1 – Nancy Oksenholt
	Board #2 – Tim Beatty		Board #2 – Tim Beatty
	Board #3 – Alan Lee		Board #3 – Alan Lee
	Board #4 – Jamie Wright	X	Board #4 – Jamie Wright
N/A	Board #5 – Dan Drayton	N/A	Board #5 – Dan Drayton

MOTION TO:

Appoint Renee Selvidge for the position of Budget Committee Secretary for the 2023-2024 Budget Year.

	FOR	AGAINST	ABSTAINED	COMMENTS
Dan Clanton	X			
Monica Valencia	X			
Eric Creighton	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	X			
Alan Lee	X			
Jamie Wright	X			
Dan Drayton	N/A			

RESULTS	
PASSED	FAILED
X	

North Lincoln Fire & Rescue District #1
Budget Committee
For the Year July 1, 2023 to June 30, 2024
Date: April 19, 2023

Motion #3

**Approving the Budget and Tax Levy Rate
General Fund**

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the GENERAL FUND budget for 2023-2024 as presented by the Budget Officer and approved by this committee as follows:

General Fund

Fire Service	5,359,100
General Operating Contingency	250,000
Unappropriated Ending Fund Balance	3,194,953
Total Requirements	<u>8,804,053</u>

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the amount of tax revenue for the GENERAL FUND budget for 2023-2024 as presented by the Budget Officer and approved by this committee as follows:

General Government

\$.6783 per \$1,000 of assessed value

Local Option Levy

\$1.22 per \$1,000 of assessed value

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
Budget Meeting
Budget Year 2023-2024

Date: 04-19-2023
 Motion and Voting Record
Motion #3

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia		Budget #2 – Monica Valencia
	Budget #3 – Eric Creighton		Budget #3 – Eric Creighton
	Budget #4 – Renee Selvidge		Budget #4 – Renee Selvidge
	Budget #5 – Jerry Cooksey	X	Budget #5 – Jerry Cooksey
X	Board #1 – Nancy Oksenholt		Board #1 – Nancy Oksenholt
N/A	Board #2 – Tim Beatty	N/A	Board #2 – Tim Beatty
	Board #3 – Alan Lee		Board #3 – Alan Lee
	Board #4 – Jamie Wright		Board #4 – Jamie Wright
N/A	Board #5 – Dan Drayton	N/A	Board #5 – Dan Drayton

MOTION TO:

Approve the Budget and Tax Levy Rate for the General Fund for the budget year 2023-2024.

	FOR	AGAINST	ABSTAINED	COMMENTS
Dan Clanton	X			
Monica Valencia	X			
Eric Creighton	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	N/A			
Alan Lee	X			
Jamie Wright	X			
Dan Drayton	N/A			

RESULTS	
PASSED	FAILED
X	

North Lincoln Fire & Rescue District #1

North Lincoln Fire & Rescue District #1
Budget Committee
For the Year July 1, 2023 to June 30, 2024
Date: April 19,2023

Motion #4

**Approving the Budget and Tax Levy Rate
Debt Service Fund**

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the DEBT SERVICE FUND budget for 2023-2024 as presented by the Budget Officer and approved by this committee as follows:

Debt Service Fund

Bond principle payments	580,000
Bond interest payments	299,550
Unappropriated ending fund balance	138,175
Total Requirements	<u>1,017,725</u>

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the amount of tax revenue for the DEBT SERVICE FUND budget for 2023-2024 as presented by the Budget Officer and approved by this committee as follows:

Taxes to levy	843,305
Discounts & other uncollected amounts	(50,598)
Taxes necessary to balance the budget	<u>792,707</u>

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Budget Meeting
Budget Year 2023-2024**

Date: 04-19-2023

Motion and Voting Record

Motion #4

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia		Budget #2 – Monica Valencia
	Budget #3 – Eric Creighton		Budget #3 – Eric Creighton
	Budget #4 – Renee Selvidge	X	Budget #4 – Renee Selvidge
X	Budget #5 – Jerry Cooksey		Budget #5 – Jerry Cooksey
	Board #1 – Nancy Oksenholt		Board #1 – Nancy Oksenholt
N/A	Board #2 – Tim Beatty	N/A	Board #2 – Tim Beatty
	Board #3 – Alan Lee		Board #3 – Alan Lee
	Board #4 – Jamie Wright		Board #4 – Jamie Wright
N/A	Board #5 – Dan Drayton	N/A	Board #5 – Dan Drayton

MOTION TO:

Approve the Debit Service Fund for the budget year 2023-2024.

	FOR	AGAINST	ABSTAINED	COMMENTS
Eric Creighton	X			
Monica Valencia	X			
Eric Creighton	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	N/A			
Alan Lee	X			
Jamie Wright	X			
Dan Drayton	N/A			

RESULTS	
PASSED	FAILED
X	

North Lincoln Fire & Rescue District #1
Budget Committee
For the Year July 1, 2023 to June 30, 2024
Date: April 19, 2023
Motion #5

**Approving the Budget
Capital Projects Fund**

Be it moved that the Budget Committee for North Lincoln Fire & Rescue District #1 hereby approved the CAPITAL PROJECTS FUND budget for 2022-2023 as presented by the Budget Officer and approved by this committee as follows:

Capital Projects Fund

Fire Service	370,000
Transfer	0
Total Requirements	<u>370,000</u>

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
Budget Meeting
Budget Year 2023-2024

Date: 04-19-2023
 Motion and Voting Record
Motion #5

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia	X	Budget #2 – Monica Valencia
	Budget #3 – Eric Creighton		Budget #3 – Eric Creighton
	Budget #4 – Renee Selvidge		Budget #4 – Renee Selvidge
	Budget #5 – Jerry Cooksey		Budget #5 – Jerry Cooksey
	Board #1 – Nancy Oksenholt		Board #1 – Nancy Oksenholt
N/A	Board #2 – Tim Beatty	N/A	Board #2 – Tim Beatty
X	Board #3 – Alan Lee		Board #3 – Alan Lee
	Board #4 – Jamie Wright		Board #4 – Jamie Wright
N/A	Board #5 – Dan Drayton	N/A	Board #5 – Dan Drayton

MOTION TO:

Approve the capitol project funds budget for 2023-2024

	FOR	AGAINST	ABSTAINED	COMMENTS
Dan Clanton	X			
Monica Valencia	X			
Eric Creighton	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	N/A			
Alan Lee	X			
Jamie Wright	X			
Dan Drayton	N/A			

RESULTS	
PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Budget Meeting
Budget Year 2023-2024**

Date: 04-19-2023

Motion and Voting Record

Motion #6

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia		Budget #2 – Monica Valencia
	Budget #3 – Eric Creighton		Budget #3 – Eric Creighton
	Budget #4 – Renee Selvidge		Budget #4 – Renee Selvidge
	Budget #5 – Jerry Cooksey		Budget #5 – Jerry Cooksey
X	Board #1 – Nancy Oksenholt		Board #1 – Nancy Oksenholt
N/A	Board #2 – Tim Beatty	N/A	Board #2 – Tim Beatty
	Board #3 – Alan Lee	X	Board #3 – Alan Lee
	Board #4 – Jamie Wright		Board #4 – Jamie Wright
N/A	Board #5 – Dan Drayton	N/A	Board #5 – Dan Drayton

MOTION TO:

Approve Budget Meeting Minutes 2022/2023

	FOR	AGAINST	ABSTAINED	COMMENTS
Dan Clanton	X			
Monica Valencia	X			
Eric Creighton	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	N/A			
Alan Lee	X			
Jamie Wright	X			
Dan Drayton	N/A			

RESULTS	
PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
Budget Meeting
Budget Year 2023-2024

Date: 04-19-2023
 Motion and Voting Record
Motion #7

Motion made by:		Seconded by:	
	Budget #1 – Dan Clanton		Budget #1 – Dan Clanton
	Budget #2 – Monica Valencia	X	Budget #2 – Monica Valencia
	Budget #3 – Eric Creighton		Budget #3 – Eric Creighton
	Budget #4 – Renee Selvidge		Budget #4 – Renee Selvidge
	Budget #5 – Jerry Cooksey		Budget #5 – Jerry Cooksey
	Board #1 – Nancy Oksenholt		Board #1 – Nancy Oksenholt
N/A	Board #2 – Tim Beatty	N/A	Board #2 – Tim Beatty
X	Board #3 – Alan Lee		Board #3 – Alan Lee
	Board #4 – Jamie Wright		Board #4 – Jamie Wright
N/A	Board #5 – Dan Drayton	N/A	Board #5 – Dan Drayton

MOTION TO:

Adjourn the Budget Committee Meeting at 5:10pm

	FOR	AGAINST	ABSTAINED	COMMENTS
Dan Clanton	X			
Monica Valencia	X			
Eric Creighton	X			
Renee Selvidge	X			
Jerry Cooksey	X			
Nancy Oksenholt	X			
Tim Beatty	N/A			
Alan Lee	X			
Jamie Wright	X			
Dan Drayton	N/A			

RESULTS	
PASSED	FAILED
X	