



North Lincoln Fire & Rescue District #1

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Board of Directors Meeting Minutes March 11, 2026

*****APPROVED*****

The following people attended the meeting:

Board Members: President Tim Beatty, Vice-President Dan Drayton, Secretary/Treasurer Nancy Oksenholt (virtually), Member Eric Creighton, Member Jerry Warner

Staff: Fire Chief Rob Dahlman, Deputy Chief David Bickerdyke, Deputy Chief/Fire Marshal Cody Heidt, Office Administrator/HR Krista Bond, Administrative Assistant Sarah Lewis

Guests: NLFR Firefighter's, Earl Horning, Jerry Sneed, and Seth Siedling

GoToMeeting: Nancy Oksenholt

Regular Board Meeting

Board President Tim Beatty called the Board of Directors to order at 4:00 p.m. All present stood to recite the Pledge of Allegiance, followed by roll call for Board attendance: Tim Beatty, Dan Drayton, Nancy Oksenholt (virtually), Eric Creighton, and Jerry Warner were all present. Afterwards, President Beatty asked Chief Dahlman if he had received any public comments by phone, mail, or email; none had been received.

Approval of Minutes

2/11/2026 Board Minutes

The Board Minutes from 2/11/2026 were presented for review.

Dan Drayton made a motion to approve the Board Minutes as presented; Jerry Warner seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – Yes, Creighton – yes, Warner – yes and Drayton – yes. The motion passed.

Review of Financial Statements

Banking

Board Secretary/Treasurer Nancy Oksenholt confirmed that she had reviewed this month's Banking Reconciliations.

Monthly Financial Reports

The Board reviewed the monthly financial statements. 66.6% of the budget year is completed. Medical costs are high due to the increase in new volunteers. Personnel costs are also high due to premiums being paid out for the year. The increase in fuel costs was discussed. Total Public Safety Expenditures are good at 45.6%. There were no further questions on the financial reports.

Jerry Warner made a motion to approve the monthly financial statements as presented; Eric Creighton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – Yes, Creighton – yes, Warner – yes and Drayton – yes. The motion passed.

Budget

The first Budget Meeting will be on April 15th at 4:00 pm. Office Administrator Krista Bond, said she has sent reminders to the Budget Committee members. Chief Dahlman said the budget will be given to members one week prior to the first meeting on April 15th, 2026.

Old Business

None

New Business

Item #1 – Review and Approval of the SEL803 Form Filed with Lincoln County Elections – Explanatory Statement for the County Voters Pamphlet

Chief Dahlman explained this is the second notice for the ballot. The first being the SEL805 form, which gave us our ballot number and title. The SEL803 form has the same information on it with the addition of the explanatory statement that will be included in the voters' pamphlet. Chief Dahlman said the Board can change anything they want on the explanatory statement, but it must be within a 500-word limit.

Jerry Warner made a motion to approve the SEL803 Form and Explanatory Statement as presented; Eric Creighton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – Yes, Creighton – yes, Warner – yes and Drayton – yes. The motion passed.

Item #2 – Review and Approval of MOU between the District and IAFF Local 5169 – Daylight Savings Time Payroll Clarification

Chief Dahlman said he agrees with the MOU presented by IAFF Local 5169, with payroll clarification regarding daylight saving time.

All Board members had a chance to review and there were no further questions.

Dan Drayton made a motion to approve the MOU between the District and IAFF Local 5169, regarding daylight savings time, as presented; Jerry Warner seconded the motion. A roll call

vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes and Drayton - yes. The motion passed.

Item #3 – Review and Approval of MOU between the District and IAFF Local 5169 – Amendment of Article 13.7 Unscheduled Overtime Procedure

Chief Dahlman explained this was to clarify the normal mandatory overtime procedure. The union had not all been on the same page with this process so the Union President presented a new MOU with amendment, that would mirror the normal mandatory overtime procedure previously established.

The Board had a chance to review and there were no further questions or discussion.

Dan Drayton made a motion to approve the MOU between the District and Local 5169, for Amendment of Article 13.7 – Unscheduled Overtime Procedure; Nancy Oksenholt seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes and Drayton - yes. The motion passed.

Item #4 – Review and Approval of New Policy 6.5 Donations

Chief Dahlman said this came up with the large In-Kind donation from Morris Excavation. The auditors said the district should have a policy on donations. Chief Dahlman researched all the requirements of the IRS and put a policy together. This policy standardizes the procedures of how the District accepts donations from the public. Donations will also be detailed in the monthly financial report.

There were no further questions or Board discussion.

Nancy Oksenholt made a motion to approve Policy 6.5 Donations, as presented; Eric Creighton seconded the motion. A roll call vote was taken: Oksenholt – Yes, Beatty – yes, Creighton – yes, Warner – yes and Drayton - yes. The motion passed.

Item # 5 – Resolution 2026-07 Appropriate Reimbursement Funds

These are reimbursement funds from the volunteer association for the awards banquet. There were no further questions or Board discussion.

Jerry Warner made a motion to approve Resolution 2026-07 to appropriate reimbursement funds; Dan Drayton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes and Drayton - yes. The motion passed.

Local Union 5169 Report

Local Union 5169

Some highlights from Union President Hunter Pariani:

- The union donated \$1500 to Nestucca Valley School Athletics. This is a separate and new donation from the usual \$700 to the Nestucca Baseball and Softball teams. This money will be distributed where needed among the various athletic clubs.
- The union is writing up an “Argument in Favor” of the proposed levy for NLFR. They will be purchasing yard signs and considering other formas of advertising for the levy.

Committee / Staff Reports

Safety Committee Meeting

- The Minutes of the February 16, 2026 Safety Committee meeting were included. An attachment was included: Heart-Healthy Firefighter Resource Guide, by the National Volunteer Fire Council.

Fire Marshal

Some highlights from DC Heidt's report are below:

- 79 inspections completed in February
- 16 plans approved
- No fire investigations in February
- 2/20 – Taft 7-12 Health class visit -24 students
- There are five cadets in the Youth lin the Fire Service program, with one additional cadet working on paperwork. First week of training for the cadets is March 29th.

Training

Some highlights from DC Bickerdyke's report are below:

- 778 training hours in February
- February Crew Performance Standard – Car Fires
- Certifications Received – Douwe Deboer – NFPA Apparatus Equipped with an Aerial Device.
- Training tower repairs in progress
- 2026 Firefighter 1/ Support Person Academy – Students are progressing well with lots of enthusiasm. Moving into more hands-on learning verses classroom setting.

Chief's Report

Chief Dahlman went over some of the highlights of his report which were included in the Board packet:

- Ambulance Transports:
 - 3 ambulance transports in February (no interfacility transfers)
 - Ambulance transport dollars received FY 2025/2026 are \$83,693
 - Tactical Billing has 40 transports with billing in process
 - Audit all FY 24-25 accounts. Working on balances of \$5,533 still owed.
- Notable Monies Received:
 - \$ 6,913 Ambulance Collections
 - \$ 2,000 STR Inspections
 - \$ 1,022 MVA Charges
 - \$ 130 Sale of Surplus items
 - \$ 1,210 Physical Reimbursements
 - \$ 1,900 Plan Review Fees
- Important Building and Equipment Maintenance:
 - Drill Tower roof replacement cost - \$11,946. Work has not started due to weather. The roof hatch has been sent to Eugene to be galvanized.
 - B-16 was repaired, finding a fuel tank sock separation, clogging fuel pump and lines. Cost of repair was \$2,500.

- The estimate for a new sign out at Station 12 came in at \$41,000. Additionally, we will need an electrical permit and work, landscaping and updated Wifi to run the sign. It was noted that this is the same sign that is in front of Station 14 and 16. All signs can be linked together with the same message. Total estimated cost of sign and additional components is \$50,000. Chief Dahlman said previously when shopping for signs and getting proposals, this was the best company to go through. Mr. Warner asked if the signs come with a warranty? Chief Dahlman said they come with a 3-year warranty, and they have had no problems with the ones we have. All Board members agreed to move forward with the sign out at Station 12. Chief Dahlman said he will get it added to the budget.

- Vehicle Sales and Purchases
 - Getting all information about cost and investment to sell B-16, possibly in June.
 - New Brush Truck completion estimated for early May.
 - The first payment for the ladder truck (\$578,712) has been requested.

- Alarm Responses:
 - 255 alarm responses in February 2026, a 7% decrease from 276 alarms last February. For 2026 year to date, we have responded to 527 alarms. In 2025 we responded to 565 alarms, for a decrease of 8% from year to year.
 - We are unable to have a call sheet for the month of February due to the NERIS changeover. OSFM analytics is working to remedy this.

- Fire Incidents – last month high acuity incidents:
 - Water rescue at Cape Kiwanda
 - MVC Hwy 18, MP one

- IT issues and expenses:
 - Fastech identified two computers that were at “end of life” and posed a safety/ security threat. Chief Dahlman said he authorized those replacements, in the amount of \$2,200. All laptops were purchased in 2020 and will probably need to be replaced soon. President Beatty said they should probably get them added to the budget; Chief Dahlman agreed.

- Personnel and Hiring:
 - One Full-time employee on probation. All hiring lists expired.
 - Trent Rainforth has enlisted in the National Guard and will be leaving for basic training in July. He will be gone for 8-9 months, so we will hire a temporary employee to fill his position.
 - John Wilkinson has injured his shoulder requiring surgery. He has been placed on 40-hour light duty doing office work and inspections.
 - There are fifteen volunteers in the first year of training. Two of them are water rescue only. Roster has 29 active firefighter volunteers, 4 support volunteers, and 5 cadets.
 - Twelve people are attending the Academy; 8 Firefighters and 4 FF Support.
 - One new volunteer application is moving forward (already a FF1) and we have turned down two.

- District Motto:
 - “Community Focused / Mission Driven”
- FYI Information:
 - Updating our Fire/EMS reporting system to NERIS has been challenging.
 - Sent our ORS handbook to all employees on Election Activities. Required posting at all stations.
 - Going to surplus the trailer mounted generator (\$1000).
 - Hospital District funds allowed the purchase of 2 AED’s, 2 Public Access AED’s, pediatric equipment and training aids.
 - Homeland Security Grant – (40 tourniquets for CERT and 10 Ballistic Helmets for our active threat PPE) has been approved and just waiting on funding.
 - Still no word on the AFG Grant for turnouts (\$103,000).
 - ODF/VFC Grant equipment has been purchased. Submitting a 50/50 reimbursement.
 - Working on the FY 26-27 Budget, with requests coming in.
 - FD Mailer going out the week of April 16th.
 - April 25th, Open House at Station 14, with recruit class graduation.
 - May 18th is the Levy election.
 - Chief Dahlman will not be at the May 13th Board meeting. He will be attending the OFCA conference.

Upcoming District / Board Member Activities

- Saturday, April 25, 2026 – Open House at Station 14, with graduation ceremony for recruits.

For the Good of the Order

- None

Call for General Public Comments for Non-Agenda Items

- None

Jerry Warner made a motion to adjourn the meeting; Eric Creighton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner– yes and Drayton - yes. The motion passed and the meeting was adjourned at 4:43 p.m.

The Minutes were taken, transcribed, and submitted by Sarah Lewis, Administrative Assistant. The next meeting is scheduled for Wednesday, April 8, 2026 at 4:00 p.m. at the Bob Everest Fire Station located at 2525 NW Hwy. 101 in Lincoln City, Oregon.