



North Lincoln Fire & Rescue District #1

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Board of Directors Meeting Minutes June 10, 2026

*****APPROVED*****

The following people attended the meeting:

Board Members: President Tim Beatty, Vice-President Dan Drayton, Secretary/Treasurer Nancy Oksenholt, Member Eric Creighton, Member Jerry Warner

Staff: Fire Chief Rob Dahlman, Deputy Chief David Bickerdyke, Deputy Chief/Fire Marshal Cody Heidt, Office Administrator/HR Krista Bond, Administrative Assistant Sarah Lewis

Guests: Douwe de Boer, John Sims, Shane Chaffer

GoToMeeting: None

President Tim Beatty called the Board of Directors to order at 4:00 p.m. and announced that the meeting was being recorded. All present stood to recite the Pledge of Allegiance, followed by roll call for Board attendance: Tim Beatty, Dan Drayton, Nancy Oksenholt, Eric Creighton, and Jerry Warner were all present. Afterwards, President Beatty asked Chief Dahlman if he had received any public comments by phone, mail, or email; Chief Dahlman said he had not. We did receive a thank you note from a student who won a ride to school in a fire truck. This was from an auction at the Seventh Day Adventist Private School.

Executive Session

President Tim Beatty called the Executive Session to order at 4:02 p.m.

An Executive Session was called to order as authorized by:

ORS 192.610 (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The Executive Session was closed at 4:20 p.m.

Approval of Minutes

5/13/2026 Board Minutes

The Board Minutes of 5/13/2026 were presented for approval.

Jerry Warner made a motion to approve the Minutes as presented; Nancy Oksenholt seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Review of Financial Statements

Banking

Secretary/Treasurer Nancy Oksenholt confirmed that she had reviewed this month's Banking Reconciliations.

Financial Statements

The Board reviewed the monthly financial statements. Chief Dahlman and Secretary/Treasurer Nancy Oksenholt met yesterday and went over the financials, answering all her questions. We are at 91.6 % of the year. PERS are high at 96%. Medical costs are high due to bringing on so many new volunteers. Apparatus and vehicle fuel continue to be high. Chief Dahlman estimates they will be approximately \$10,000 over what they budgeted for. Overall, we are still at 76% for total Public Safety Expenditures. The last payment for the ladder truck has to be made within this fiscal year so that will be made at the end of the month. There were no questions on the financial statement.

Jerry Warnder made a motion to approve the monthly financial statements as presented; Dan Drayton seconded the motion. A roll call vote was taken: Oksenholt– yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Budget

None.

Old Business

None.

New Business

Item #1 – Resolution #2026-08 – Adopt 2026/2027 Budget

The Board reviewed Resolution #2026-08 and there were no further questions or discussion.

Dan Drayton made a motion to approve Resolution #2026-08, to adopt the 2026/2027 Budget as presented; Jerry Warner seconded the motion. A roll call vote was taken: Oksenholt– yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Item #2 – (R-12) 2007 Dodge VIN# 3D3KS28D97G828454 for Surplus

Chief Dahlman explained that this item and the next for surplus, will be replaced with the new brush rig. He estimates the district could probably get \$15, 000 to \$20,000 for the 2007 Dodge.

Nancy Oksenholt made a motion to approve (R-12) 2007 Dodge for surplus; Jerry Warner seconded the motion. A roll call vote was taken: Oksenholt– yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Item #3 – (B-16) 2003 Ford VIN# 1FDAW57P43ED01389 for Surplus

Chief Dahlman estimates the district being able to get \$30,000 - \$40,000 for the 2003 Ford.

Eric Creighton made a motion to approve (B-16) 2003 Ford for surplus; Dan Drayton seconded the motion. A roll call vote was taken: Oksenholt– yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Item # 4 – Accounting Position - Dorothy Kowarko - Discussion

Chief Dahlman discussed the plan to have Dorothy Kowarko on staff at NLF&R. If the district starts her out at step 3, she would be making her current wages. To make it pay for itself, Sheridan Fire, Depoe Bay Fire and Nestucca Fire have all budgeted to use her accounting services through the district. Chief Dahlman said the district would use her for other things in addition to payroll and accounting. President Beatty asked how it looks auditing wise with an employee doing the books and Chief Dahlman said it would be fine. For what it would cost to employee Mrs. Kowarko, the district would still be \$6,000 in the black. Time management would also work as all the other fire departments have Board meetings and payroll at different times.

Local Union 5169 Report

Local Union 5169

- No report was received.

Committee / Staff Reports

Safety Committee Meeting

- The Minutes of the May 18, 2026 meeting were included.

Training

Some highlights from DC Bickerdyke's report are below:

- May training hours – 813
- Crew Performance Standard training – Progressive Pack Deployments

- Firefighter Academy classes are complete with skills development twice a week and recruits are pulling shifts with engine crews.
- Certifications received:
 - Deputy Chief Heidt (NFPA Fire Officer III)
 - Deputy Chief Bickerdyke (NFPA Fire Officer III)
 - Shane Chaffer (NFPA Apparatus Equipped with an Aerial Device)
 - Joe Morgan (NFPA Apparatus Equipped with an Aerial Device)
- Training Tower roof is complete and hatch door installation in progress. The Training Tower Operational Protocol has been updated.

Fire Marshal

Some highlights from DC Heidt's report are below:

- 49 inspections in May
- No Fire Investigations in May
- 11 plans approved
- Youth in Fire Service Program – 5 cadets in the program with one spot still open
- Taft High Career Day – 300 students
- Head Start School visit – 40 students

Chief's Report

Chief Dahlman went over some of the highlights of his report which were included in the Board packet:

- EMS report:
 - 13 ambulance transports in May (8 of them an interfacility transfer).
 - \$100,412 Ambulance transport dollars received FY 25-26 budget year.
 - Tactical Billing has 39 transports with billing in process.
 - Audit all FY 24-25 accounts. Working on balances of \$5,420 still owed (4 accounts)
- Notable Monies Received:
 - \$ 3,550 Ambulance collections
 - \$ 2,600 STR Inspections
 - \$ 2,069 MVA Charges
 - \$ 4,890 Plan review fees
- Building and Equipment Maintenance:
 - Drill tower roof replacement \$11,946 completed.
 - More repairs to the 2007 Pierce (fan clutch they don't make anymore and spline was stripped and had to be rethreaded).
 - Rear brakes (slack adjustors) by Lincoln County shops on E-16. They ordered the wrong parts but it has been fixed as of 6/4.
- Vehicle Sales and Purchase:
 - B-16 is anticipated to sell between 30K - 40K.
 - R-12 will be replaced with the new Brush rig and act as dual purpose.
 - New Brush Truck radios installed and equipment being transferred.
 - Ladder truck final payment of \$926,060 at the end of June.

- Alarm Responses:
 - 310 alarm responses in May 2026. In May of 2025 we responded to 282 alarms. This is an increase of 10% from May of last year. For the entire year of 2026 we have responded to 1358 alarms. Compared to 2025, we responded to 1384, for a decrease of 1.3% from year to year.
 - Still unable to get a call sheet summary from NERIS.
- Fire Incidents:

Last month high acuity incidents:

 - Hwy 18 MP 13 – Multiple patients with 1 DOA
 - Roads End cliff rescue, USCG airlifted to hospital.
 - Assist DBF on wildland fire, Depoe Bay Creek
 - Lots of beach fire complaints
- Personnel and Hiring:
 - 1 FTE on last month of probation.
 - Temporary Full-Time applications closed. Position to star June 26th. We interviewed six after receiving 36 applications. We are hiring two. One will be filling the spot of Trent Rainforth and one filling the spot for John Wilkinson.
 - No volunteers applied for the summer upstaffing. Will look at using temporary employees and moving personnel out to Otis/ Rose Lodge when upstaffed.
 - John Wilkinson is helping with STR inspections and other light duties. Will be offline for the next 5-7 months.
 - We have seventeen volunteers in the first year of training. Two of them are water rescue only. Current roster has 31 active volunteers, 4 support volunteers and 6 cadets.
 - Cadet program has great participation. There currently are 5 enrolled.
- District Motto:

“Community Focused / Mission Driven”
- FYI:
 - Meeting with OPRD and the City virtually on June 15th about excessive debris on SW 51st street beach area. Sent OPRD a letter about Fire Protection Plan and Fuel Mitigation Plan: this got their attention.
 - We need to put together at “Strategic Plan Committee” with two Board members.
 - County wide burn Ban and ODF go into effect on June 15 through October 15.
 - Conflagration prep is underway for this summer’s fire season.
 - State Homeland Security Grant funding finally approved and moving forward.
 - Met with the Lincoln County Forestland Classification Committee on May 19th. Depoe Bay area to Drift Cree Rd. added back property – next year Lincoln City.
 - Count assessor met with FDB about impacts of HB 3940.
 - Still no word on the AFG grant for turnouts (\$103,000).
 - Applying for another AFG grant to replace our mobile radios that are 20+ years old.
 - ODF/VFC grant equipment has been purchased – submitted for reimbursement.
 - Applied for 2026 ODF/VFC grant. 50/50 split of \$15,000
 - Moving a “Resiliency Hub” 20’ container package to Station-16.
 - Donation of outdated turnouts to Woodburn FD onto Mexico: 15 sets and 7 helmets.

Upcoming District / Board Member Activities:

- Monday June 15th Safety Meeting at 5pm at Station 16
- Saturday June 20 – Casino Fireworks
- Sunday June 21 – Pancake breakfast at Station 16 from 8am to 11:30 am (Father's Day)
- Saturday July 4th- BBQ at Station 15

For the Good of the Order

None.

Call for General Public Comments for Non-Agenda Items

None.

Jerry Warner made a motion to adjourn the meeting; Dan Drayton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton yes. The motion passed and the meeting was adjourned at 5:27 p.m.

The Minutes were taken, transcribed, and submitted by Sarah Lewis, Administrative Assistant. The next meeting is scheduled for Wednesday, July 8, 2026 at 4:00 p.m. at the Bob Everest Fire Station located at 2525 NW Hwy. 101 in Lincoln City, Oregon.