



North Lincoln Fire & Rescue District #1

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Board of Directors Meeting Minutes January 14, 2026

*****APPROVED*****

The following people attended the meeting:

Board Members: President Tim Beatty, Vice-President Dan Drayton, Secretary/Treasurer Nancy Oksenholt, Member Eric Creighton, Member Jerry Warner

Staff: Fire Chief Rob Dahlman, Deputy Chief David Bickerdyke, Deputy Chief/Fire Marshal Cody Heidt, Office Administrator/HR Krista Bond, Administrative Assistant Sarah Lewis

Guests: NLFR Firefighter's, Hunter Pariani, Earl Horning, Trent Rainforth, Rymer Hoey

GoToMeeting: None

Regular Board Meeting

Board President Tim Beatty called the Board of Directors to order at 4:00 p.m. All present stood to recite the Pledge of Allegiance, followed by roll call for Board attendance: Tim Beatty, Dan Drayton, Nancy Oksenholt, Eric Creighton, and Jerry Warner were all present. Afterwards, President Beatty asked Chief Dahlman if he had received any public comments by phone, mail, or email; none had been received the

Approval of Minutes

12/10/2025 Board Minutes

The Board Minutes from 12/10/2025 were presented for review.

Dan Drayton made a motion to approve the Board Minutes as presented; Jerry Warner seconded the motion. A roll call vote was taken: Beatty – yes, Drayton – yes, Oksenholt – yes, Creighton – yes, and Warner – yes. The motion passed.

Review of Financial Statements

Banking

Board Secretary/Treasurer Nancy Oksenholt confirmed that she had reviewed this month's Banking Reconciliations.

Monthly Financial Reports

The Board reviewed the monthly financial statements. Chief Dahlman said a good majority of tax money has come in. Contracted services are up. Collections for ambulance services are up, largely due to using a new billing service. A lot of what you see is us playing catch up on billings. As far as expenditure goes, Chief Dahlman said we have exceeded the line item on medical costs due to an increase in volunteers. We are looking at anything over 50% so workers comp is at 60%, but that is because we pay that in one lump sum. Our audit is complete and that cost us \$1,700 over the estimated cost. We were able to lock them in for the next three years. Station 14 is at 63% because we had to replace an electronic door lock. The Delake station is over at 291%, due to needing a new water heater and furnace. The Otis station is over because of the roof. Chief Dahlman said apparatus fuel is at 57% and he hopes to see that go down with fuel prices dropping, but so far that has not been reflected in what we have been paying. Looking at the last line, on Total Public Safety Expenditures, we are at 35% of 50% of the year. Chief Dahlman asked if there were any questions he could answer and there were not.

Jerry Warner made a motion to approve the monthly financial statements as presented; Eric Creighton seconded the motion. A roll call vote was taken: Beatty – yes, Drayton – yes, Creighton – yes, Oksenholt – yes, and Warner – yes. The motion passed.

2025 4th Quarter Quick Books Audit

Board Secretary/Treasurer Nancy Oksenholt, went over the 4th Quarter Audit. There were a couple of errors on the LGIP General Funds account, and it should not have been entered as cleared in two areas. Those were just a wrong title and have since been changed to reconciled. Mrs. Oksenholt explained on the Melio account, that first ten checks the district sends out are free. Every check after that costs the district \$1.50 each. The \$21 entered is the actual cost of all the checks for December. Mrs. Oksenholt reviewed all the banking and learned about ACH transfers. The Board thanked Mrs. Oksenholt for all her work reviewing the accounts.

Budget

Item #1 – Review 2026/2027 Budget Calendar

Chief Dahlman said that Mrs. Bond has put the Budget Calendar together based on the usual budget cycle and sees no conflicts with it. Mrs. Bond noted the first budget meeting being April 15th 2026, and highlighted it for the Board in their notebooks. There was no further discussion regarding the Budget Calendar.

Dan Drayton made a motion to approve the 2026/2027 Budget Calendar as presented; Nancy Oksenholt seconded the motion. A roll call vote was taken: Beatty – yes, Drayton – yes, Creighton – yes, Oksenholt – yes, and Warner – yes. The motion passed.

Old Business

None

New Business

Item #1 – Resolution #2026-01 – Appropriate Credit Card Refund

Chief Dahlman explained that rescue equipment was ordered from Cascade Rescue Company and they sent us two sets instead of one. Because this was an additional charge of \$1,621.38,

the extra equipment was returned for a refund to the district credit card. Chief Dahlman would like to appropriate funds back into Fire Equipment (account 8780) in which it was taken from.

Nancy Oksenholt made a motion to approve Resolution #2026-01 as presented; Dan Drayton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – Yes, Drayton -yes, Creighton – yes, and Warner – yes. The motion passed.

Item #2 – Resolution #2026-02 – Levy Renewal

Chief Dahlman said this is a continuation of the discussion from the previous Board meeting. A levy renewal at \$1.22 would; maintain our 21 firefighter positions; continue to fund volunteer programs; purchase and maintain firefighter protective equipment; and fund general operations of the district. Chief Dahlman explained this is a two-part process. The Board must approve the resolution to present a ballot. The district then presents the resolution and form SEL 805, Request for Ballot Title, to the County. This is due by the end of next month. If anything comes back needing to be amended, that can be done at the next board meeting. Chief Dahlman said once the district receives a ballot title and number, it can be sent out with all the information in our fliers and newsletters. Chief Dahlman added that they can only present all the information, not encourage people to vote yes.

Mrs. Oksenholt asked if they can put in how much they are losing in urban renewal? Chief Dahlman said they could mention that in information they put out but it would not go on the explanation due to the limited characters. We can mention things like what will happen if it doesn't pass, such as reduction in services and losing several paid firefighters. They can also provide information on how many calls they respond to. Board President Beatty, asked if this would upset the city? Chief Dahlman said it is a risk they could run. President Beatty said it is important to be clear that this is a renewal at the same rate, and not an increase. Chief Dahlman agreed and said he will be looking at ballot titles and summaries, to choose the best language. The school district and community college were successful in their renewals, and they were very clear that it was a renewal.

Jerry Warner made a motion to approve Resolution #2026-02 as presented; Nancy Oksenholt seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes and Drayton - yes. The motion passed.

Local Union 5169 Report

Local Union 5169

- Captain Earl Horning was present and gave the Local Union 5169 report. Captain Horning wanted to summarize the last year with some of their activities and donations. The union donated close to \$12,000 last year. To list a few of those donations: \$700 to Nestucca Valley Baseball, \$1000 to the Swim Club, \$2,000 to Lincoln City Sports Camp, \$4,000 for the Leukemia Stair Climb, \$200 to Taft Cheer, and \$200 to the Boy Scouts. The union purchased a car seat for a local family in need. They also did a presentation recognizing some Nestucca High School students, who performed CPR and saved their coach.

Committee / Staff Reports

Safety Committee Meeting

- The Minutes of the December 16, 2025 meeting were included.

Fire Marshal

Some highlights from DC Heidt's report are below:

- 69 inspections completed in December
- 5 plans approved
- No fire investigations in December.
- Youth in the Fire Service Program has 4 cadets, with 1 additional working on paperwork.

Training

Some highlights from DC Bickerdyke's report are below:

- 388 training hours in December
- December Crew Performance Standard – Reverse lay to hydrant.
- Certifications Received – Amanda Hankins – NFPA Apparatus Equipped with Fire Pump.
- Training tower exterior door replacement and replacement of all door locks in progress.
- 295 families served in the toy drive.
- 2026 Training calendar complete and published.

Chief's Report

Chief Dahlman went over some of the highlights of his report which were included in the Board packet:

- Ambulance Transports:
 - 11 ambulance transports in December (1 of them interfacility transfer).
 - \$71,430 Ambulance transport dollars received in FY 2025/2026 budget year.
 - Tactical Billing has 42 transports with billing in process.
 - Audit all FY 24-25 accounts. Working on balances of \$16,327 still owed, with 6 sent to collections.
- Notable Monies Received:
 - \$12,111 Ambulance Collections
 - \$ 3,900 STR Inspections
 - \$ 175 Sale of Surplus items
 - \$1,180 Physical Reimbursements
 - \$600 Plan Review Fees
- Important Building and Equipment Maintenance:
 - Drill Tower roof and hatch need repairs. The old roof has been stripped off and is temporarily covered. The hatch handle is rusted through. Roof leaks at both 14 & 16 have been repaired.
 - Vehicle motor warranty repair on one of the 22 Pierce Engines. New rear tires on both 22 Pierce Engines.
 - B-16 is OOS due to recurrent motor failure.
 - Medic-16 is OOS due to malfunctioning door locks and is in Chehalis for repairs at the factory.
 - All extrication equipment has been serviced.
- Alarm Responses:
 - 318 alarm responses in December 2025, up from 268 alarms in December 2024. This is an increase of 15% in December from the year before. For the entire year of 2025, we responded to 3,587 alarms. In 2024 we respond to 3,383 alarms, for an increase of 6% from year to year.

- Fire Incidents – last month high acuity incidents:
 - Landslide Hwy 229 MP-14
 - Wind event with power outages

- New IT provider:
 - Fastech Solutions has taken over our IT. All computers are updated, firewalls in place, switches and WAP's replaced. Board member computers have been taken to their office for a complete wipe and reimage with updates and configurations completed. One needs the hard drive replaced. Hoping to have them returned next week.

- Personnel and Hiring:
 - One Full-time employee on probation.
 - Eight Volunteers in the first year of training, one of them water rescue only.
 - Roster has 21 active firefighter Volunteers, plus 4 support volunteers.
 - Josh Roberts left, moving to Bend. Pauline Morrison has resigned.
 - 12 people are attending the Academy, 8 are new Firefighters that will add to our roster.
 - Youth cadet program is starting with 5.

- District Motto:
 - "Community Focused / Mission Driven"

- FYI Information:
 - Updating our Fire/EMS reporting system to NERIS has been a challenge.
 - Made a presentation to the Hospital District for a grant to purchase equipment. They committed to \$25,520 for replacement AED's, Public Access AED's, pediatric equipment and training aids. We will make sure they get credit for this.
 - State Homeland Security Grant includes 40 tourniquets for CERT and 10 Ballistic Helmets for our active threat PPE. Grant status on Hold with State.
 - All Audit documentation for FY 24-25 has been sent to the State.
 - AFG grant for turnouts, \$103,000 – no word yet.
 - SCBA Compressor at S-16 OOS due to air sample failure. Servicing next week.
 - ODF / VFC equipment grant purchasing has started. Risk Assessment completed for grant funds. Will be requesting a reimbursement.
 - Started our FY 26-27 Budget.
 - Kathie has updated our expected revenue increase from last month.

Upcoming District / Board Member Activities

For the Good of the Order

- Board Vice President, Dan Drayton, mentioned the need for a new sign in Rose Lodge at Station 12. Mr. Drayton asked if we could work this into the budget. Chief Dahlman said they will work on getting an estimate for a new sign. All Board members agreed this was a need the district should look into.

Call for General Public Comments for Non-Agenda Items

- None

Jerry Warner made a motion to adjourn the meeting; Dan Drayton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner– yes and Drayton - yes. The motion passed and the meeting was adjourned at 5:01 p.m.

The Minutes were taken, transcribed, and submitted by Sarah Lewis, Administrative Assistant. The next meeting is scheduled for Wednesday, February 11, 2025 at 4:00 p.m. at the Bob Everest Fire Station located at 2525 NW Hwy. 101 in Lincoln City, Oregon.