

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Board of Directors Meeting – Minutes
July 10, 2024**

***** APPROVED *****

		<u>Attendance:</u>	
Board Members:		Staff:	Guests:
#1 – Nancy Oksenholt		Fire Chief Rob Dahlman	
#2 – Tim Beatty		Office Admin/HR Krista Bond	
#3 – Eric Creighton		Admin Assistant KrieAnn Kudar	
#4 – Jamie Wright		<i>GoToMeeting:</i>	
#5 – Dan Drayton		Deputy Chief David Bickerdyke	
		Deputy Chief/Fire Marshal Cody Heidt	

Board President Tim Beatty called the Board of Directors to order at 4:00 p.m. and announced that the meeting was being recorded. All present stood to recite the Pledge of Allegiance and afterwards President Beatty asked Chief Dahlman if he had received any public comments by phone, mail, or email. Chief Dahlman replied that he had received a thank-you card from FF Riley Schroeder thanking the District for allowing him to attend paramedic school and for the \$7,000 payment toward it.

Executive Session

Board President Tim Beatty called the Executive Session to order at 4:02 p.m.

An Executive Session was called to order as authorized by:

ORS 192.660(2)(d) To Conduct Deliberations with Persons Designated by the Governing Body to Carry on Labor Negotiations.

The Executive Session was closed at 4:26 p.m.

Approval of Minutes

6/12/2024 Board Minutes

The Board Minutes of 6/12/2024 were presented for approval.

Dan Drayton made a motion to approve the Minutes as presented; Nancy Oksenholt seconded the motion. The motion passed. **(See Motion #1)**

Review of Financial Statements

Banking

Secretary/Treasurer Dan Drayton confirmed that he had reviewed the Banking Reconciliation.

Financial Statements

The Board reviewed the monthly financial statements, with totals through the end of the FY 2023/2024. Chief Dahlman stated that General Fund Resources were at 122.2% of the budget. Misc. Sources contained unbudgeted income through station rentals, SAIF and physicals reimbursement, etc. totaling \$23,997. Accounting Services was at 116.4% due to the audit requiring a lot of extra time and work. The ending fund balance was projected at 4.1 million, ended up at 6.5 million.

Jamie Wright made a motion to approve the monthly financial statements as presented; Dan Drayton seconded the motion. The motion passed. **(See Motion #2)**

Budget

None.

Old Business

None.

New Business

Item #1 – Review Local Union 5169 Collective Bargaining Agreement (CBA)

The Board reviewed the Local Union 5169 CBA.

Eric Creighton made a motion to approve the Local Union 5169 CBA as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #3)**

Item #2 – Vehicle Replacement Plan

Chief Dahlman provided the Board with a spreadsheet of the current District vehicles. He would like to shrink the fleet and modernize the vehicles. R-13 would move into Water Rescue and Capt. Schroeder would then use the former C-1. Capt. Brennenman would switch his vehicle with R-12 due to mileage. UTVs and jet skis are listed as equipment rather than vehicles.

No action was required of the Board at this time, this was for discussion only.

Local Union 5169 Report

None.

Committee / Staff Reports

Training

DC David Bickerdyke went over his report – some highlights below:

- June training hours – 430.75.
- June's Crew Performance Standards training was Wildland progressive hose lays.
- We received our DPSST Maintenance recertification packet, which is on a 2-year cycle and is due 12/31/24.

Fire Marshal

FM Cody Heidt went over his report – some highlights below:

- Two of the buildings from the apartment complex across the highway from Station 14 have received temporary occupancy.
- Wecoma Apartments on NE 29th has received its Certificate of Occupancy.
- 6 Approved Plan Reviews.

Chief's Report

Chief Dahlman went over some of the highlights of his report which was included in the Board packet:

- EMS report:
 - 3 transports in June, the last ones billed through PacWest. 5 so far this month through Tactical Business Group.
 - Ambulance transport dollars received FY 2023/2024 is \$60,950.
 - 68 transports in some level of billing with PWA, will be reviewed.
- Monies received in June:
 - \$ 3,869 Ambulance collections
 - \$ 0 EF Recovery
 - \$ 1,200 Plan review fees
 - \$ 600 Firefighter Physicals reimbursement
 - \$ 800 Surplus sales
- Summer Staffing Grant:
 - OSFM Grant Summer Staffing started July 5th; two Volunteers are now Temporary part-time employees. They work out of the Rose Lodge station Friday/Saturday/Sunday 10:00 a.m. to 10:00 p.m., running on all calls in that area.
- Building and Equipment Maintenance:
 - Capt. Brenneman is being kept very busy. Capt. Schroeder is assisting him and working on facility maintenance.
 - The fence installation at Station 16 is scheduled for September.
 - Sand removal and grading at Station 16 continues.
 - 2009 Pierce engine is in the shop for significant repairs. New turbocharger, now head is being removed and additional repairs needed; estimated to be over \$20,000.
 - All SCBA bottles have been hydrotested; this is done every five years.
- Alarm Responses:
 - 296 alarm responses in June, down 1% from 298 alarms in June 2023. 1,651 alarms to date in 2024, down 1% from 1,669 this time last year.
- Financial Audit:
 - Audit of FY 2023/2024 has begun; requested documents for the year are being sent as they come in. Onsite visit scheduled for September 4th, requested President Beatty and Secretary/Treasurer Drayton be present.
- OSFM Tender:
 - Delivery date is sometime after July and as late as October.

- Personnel and Hiring:
 - Five Volunteers are in first-year training, three of them are water rescue only. Roster now has 19 active Volunteers.
 - Four full-time employees are in their first-year probation.
 - Chief Strange is back to duty as a Volunteer Deputy Chief.
 - One application pending for a non-entry Volunteer.
 - Offer made and accepted by Earl Horning for the Captain position, he starts July 5th.
- FYI Information:
 - Pancake Breakfast held on June 16th, Father's Day. 140 attendees, made a profit of \$246.
 - Short-Term Rental (STR) inspection program is in progress, letters for 170 structures were mailed out.
 - ISO inspection is scheduled for July 11th.
 - The Health and Wellness and Mental Wellness program is in progress..
 - The new Ford F-250 truck is still in development, canopy was adjusted and warranted. Striping completed, waiting on scheduled radio and lighting.
 - Pending grant applications:
 - Assistance to Firefighter Grant (AFG) – 15 sets of turnouts.
 - County Disaster Preparedness grant was awarded and the funds were spent on additional Jackery Power units and solar panels.
 - The next big project for the District is reviewing and updating our Standards of Coverage Document from 10 years ago.
 - DC Bickerdyke is working with Dispatch to ensure the process runs smoothly.
 - UTV-16 had two tires slashed while on the beach on the 4th of July.

For the Good of the Order

- We go out on every call regarding beach fires – the State of Oregon pays us \$500 annually.
- We provided mutual aid to Nestucca on a house fire, ran their calls during a car fire event.
- The Civil Service Meeting went well yesterday.

Call for General Public Comments for Non-Agenda Items

None.

Nancy Oksenholt made a motion to adjourn the meeting; Eric Creighton seconded the motion. The motion passed and the regular session was adjourned at 5:08 p.m. **(See Motion #4)**

The Minutes were taken, transcribed, and submitted by KrieAnn Kudar, Administrative Assistant

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #1 and Voting Record

Date: 7-10-2024

Motion Made By:		Motion Seconded By:	
	Nancy Oksenholt	X	Nancy Oksenholt
	Tim Beatty		Tim Beatty
	Eric Creighton		Eric Creighton
	Jamie Wright		Jamie Wright
X	Dan Drayton		Dan Drayton

MOTION: To approve the Minutes of the 6/12/24 Board meeting as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Oksenholt	X			
Beatty	X			
Creighton	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #2 and Voting Record

Date: 7-10-2024

Motion Made By:		Motion Seconded By:	
	Nancy Oksenholt		Nancy Oksenholt
	Tim Beatty		Tim Beatty
	Eric Creighton		Eric Creighton
X	Jamie Wright		Jamie Wright
	Dan Drayton	X	Dan Drayton

MOTION: To approve the monthly financial reports as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Oksenholt	X			
Beatty	X			
Creighton	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #3 and Voting Record

Date: 7-10-2024

Motion Made By:		Motion Seconded By:	
	Nancy Oksenholt		Nancy Oksenholt
	Tim Beatty		Tim Beatty
X	Eric Creighton		Eric Creighton
	Jamie Wright	X	Jamie Wright
	Dan Drayton		Dan Drayton

MOTION: To approve the Local Union 5169 Collective Bargaining Agreement as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Oksenholt	X			
Beatty	X			
Creighton	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #4 and Voting Record

Date: 7-10-2024

Motion Made By:		Motion Seconded By:	
X	Nancy Oksenholt		Nancy Oksenholt
	Tim Beatty		Tim Beatty
	Eric Creighton	X	Eric Creighton
	Jamie Wright		Jamie Wright
	Dan Drayton		Dan Drayton

MOTION: To approve adjourning the meeting at 5:08 p.m.

	FOR	AGAINST	ABSTAINED	COMMENTS
Oksenholt	X			
Beatty	X			
Creighton	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	