North Lincoln Fire & Rescue District #1

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Board of Directors Meeting Minutes
August 12, 2026

*****APPROVED*****

The following people attended the meeting:

Board Members: President Tim Beatty, Vice President Dan Drayton, Secretary/Treasurer Nancy Oksenholt, Member Eric Creighton, Member Jerry Warner

Staff: Deputy Chief David Bickerdyke, Deputy Chief/Fire Marshal Cody Heidt – virtually, Office Administrator/HR Krista Bond, Administrative Assistant Sarah Lewis

Guests: Firefighters Hunter Pariani, Amanda Hankins, Earl Horning

GoToMeeting: Cody Heidt, Michael Miller

Regular Board Meeting

Board President Tim Beatty called the Board of Directors meeting to order at 4:01 p.m. All present stood to recite the Pledge of Allegiance, followed by roll call for Board attendance: Tim Beatty, Dan Drayton, Nancy Oksenholt, Eric Creighton and Jerry Warner were present. Afterwards, President Beatty asked if we had received any public comments by phone, mail, or email; one email had been received. Deputy Chief Bickerdyke shared an email that was sent to Chief Dahlman from a community member.

Approval of Minutes

7/8/2026 Board Minutes

The Board Minutes from 7/8/2026 were presented for review.

Jerry Warner made a motion to approve the Board Minutes as presented; Eric Creighton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Review of Financial Statements

Banking

Board Secretary/Treasurer Nancy Oksenholt confirmed that she had reviewed this month's Banking Reconciliations.

Monthly Financial Reports

There were no questions on the monthly financial reports.

Eric Creighton made a motion to approve the monthly financial statements as presented; Dan Drayton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Budget

None.

Old Business

None

New Business

Item #1 – OCB Authorization Letter

President Beatty asked if everyone had a chance to review the Oregon Coast Bank Authorization Letter; everyone had. There were no questions.

Nancy Oksenholt made a motion to approve the OCB Authorization Letter as presented; Jerry Warner seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Item #2 – Resolution 2026-09 – To Appropriate Donation Funds

There were no questions on the appropriation of donation funds.

Jerry Warner made a motion to approve Resolution 2026-09 as presented; Dan Drayton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Item #3 – Resolution 2026-10 – Surplus Apparatus

The Board discussed the 2007 Dodge Ram 2500, VIN# 3D3KS28D97G828454. Deputy Chief Heidt said they can get $10,000 for it, so he would suggest that be minimum selling price. All Board members agreed.

Dan Drayton made a motion to approve Resolution 2026-10 as presented; Nancy Oksenholt seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Item #4 – Resolution 2026-11 – Surplus Apparatus

The Board discussed the 2003 Ford Truck F5D, VIN# 1FDAW57P43ED01389. President Beatty asked Deputy Chief Heidt what his recommendation would be. Chief Heidt said this apparatus is worth anywhere from $30,000 to $50,000. His recommendation would be a minimum asking price of $30,000. All Board members agreed on the $30,000 minimum.

Jerry Warner made a motion to approve Resolution 2026-11 as presented; Nancy Oksenholt seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Item #5 – Review Policy 1.11 – Information Security

The Information Security Policy was discussed. Office Administrator Krista Bond explained there were not a lot of changes to the policy. The district moved away from Gen X as our IT provider and are now using Fastech. Most edits to the policy were in regard to the IT companies changing. Fastech worked with the district on the policy. Mrs. Bond said the other change was to Appendix A, on page 8, number 11 (Telephone Conditions of Use). The third bullet point states that individuals must not utilize district voice equipment to access “900” call lines or any pay to view numbers or websites. From past experience with another customer, Fastech suggested this be added to our policy too.
There were no further questions.

Jerry Warner made a motion to approve Policy 1.11 as presented; Eric Creighton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner – yes, and Drayton – yes. The motion passed.

Local Union 5169 Report

There was no Local Union 5169 Report. Union president Hunter Pariani did share however, that the union has renewed the $2,000 youth athletic scholarship.
Mrs. Oksenholt asked if they were doing the 9/11 walk again? Mr. Pariani was not sure and said he would ask Captain Wakefield.

Committee / Staff Reports

Fire Marshal
Some highlights from DC Heidt’s report are below:

- 24 inspections completed in July

- 6 plans approved
- An investigation was done on the Coast Ave Wildland fire - July 4th
- 71-2 – Type 6 training with the crew
- 7/3 - Otis 4th of July Parade
- 7/4 – 4th of July Activities
- 7/14 – OREM Meeting
- 7/16-20 – East Evans Conflag
- 7/23-31 – Akawa Butte and Bench Fire Conflag
- 5 cadets in the program with one spot still open.

Training

Some highlights from DC Bickerdyke's report are below:

- 585 training hours in July
- Crew Performance Standard – Suspended
- Crew Training Assignment's; 3 hrs. EMS (Heat Related Exposure), 6 hrs. Water Supply and Hose Deployment, and 3 hrs. Natural Gas Response.
- All Firefighter recruits are progressing well, and individual performance standards are being met. They saw their first structure fire on 7/28.
- No Certifications received in July.
- Training tower hatch door installation in progress and mayday prop assembly is complete.

Chief's Report

Some highlights from Chief Dahlman's report that are included in the Board packet:

- Ambulance Transports:
  - 6 ambulance transports in July (4 of them interfacility transfers)
  - Ambulance transport dollars received FY 2026/2027 are $5,962
  - Tactical Billing has 37 transports with billing in process
  - Audit all FY 24-25 accounts. Working on balances of $5,420 still owed (4 accounts)

- Notable Monies Received:
  - $ 5,962 Ambulance Collections
  - $ 7,200 STR Inspections
  - $ 912 MVA Charges
  - 1900 Plan Review fees

- Important Building and Equipment Maintenance:
  - Plumbing leak at Station 16 required sheet rock repair, urinal replacement, bed frame and mold remediation, carpet cleaning and new paint.
  - E-15 had an issue with the pump appearing not to go into gear. It was a sensor light, however the pump packing needed replacement.
  - Generator at Station 16 failed its annual test. It sounds like it is a broken rod in the motor. Cummins would not load test the equipment. Working on replacement cost.
  - Landscaping and mowing.

- Maintenance to vehicles that were utilized on three conflagration deployments.

- Vehicle Sales and Purchases
  - Old B-16 and R-12 will be placed on surplus website after tonight's resolution.
  - R-12 will be replaced with the new Brush Truck and act as a dual purpose.
  - New Brush Truck, B-12 is in service and used on conflagration.
  - Ladder Truck arrival at the end of August. Equipment is being staged.

- Alarm Responses:
  - July 2026, there were 296 alarm responses. Last year in July of 2025, we responded to 336 alarms. This is a decrease of 13% from July last year. For the entire year of 2026, we have responded to 1962 alarms. In 2025 we responded to 2014, for a decrease of 3% from year to year.

- Fire Incidents – last month high acuity incidents:
  - Structure Fire 2850 NE Quay
  - Several beach fires
  - 1613 SW Coast – fire on hillside below houses
  - 2 hiking rescues off trails
  - 3 Conflagration deployments

- Personnel and Hiring:
  - Two Temporary Full-Time employees have started. FF/EMT David Salazar and FF/EMT Gentry Daniels are both doing very well, and have both applied for full-time positions.
  - Second volunteer applied for the summer upstaffing. The unit will be stations at Otis/Rose Lodge when filled.
  - We have eighteen volunteers in the first year of training. Two of them are water rescue only. Current roster has 32 active volunteers, 4 support volunteers, and 5 cadets. One new volunteer in backgrounds and physical.
  - Advertising and accepting applications through August 21st for Full Time FF/EMT. There are 17 applications as of 8/5/26.

- Accounting Project:

  Letter given to PNW Accounting discontinuing their services as of September 1, 2026. Dorothy is ready to go as of that date. LGLG has drafted IGA's between three Districts and their Chiefs already have been given the authority to sign by their Boards. Discussions with both Dorothy and Kathy, and the transition should go smoothly.

- District Motto:
  - "Community Focused / Mission Driven"

- FYI Information:
  - Statewide fire season is in full force. Multiple conflagrations.
  - The city is applying for an emergency permit to begin fuels reduction. ODF is going to work with us to make a fire break along road.
  - Strategic Plan Committee membership is finalized. Planning the first meeting date for the week of August 17th.

- County wide burn ban and ODF go into effect until October 15th.
- Lincoln County Forestland Classification Committee is considering dropping
- State Homeland Security Grant approved. Items have been purchased and all on FY 26-27. 40 tourniquets for CERT have been handed to them, and 10 ballistic helmets for hostile incident response (we have received 5).
- Applied for the 2026 AFG grant to replace our mobile radios that are 20+ years old.
- Applied for 2026 ODF/VFC Grant, 50/50 split of $15,000.
- Resiliency Hub 20' container package to Station 16. Needing site prep work.
- City wants to put up a new pole for tsunami siren at ST-16 and keep existing pole for osprey nest. We will meet with them. This will also include electrical work.

There were no questions on Chief Dahlman's report.

Upcoming District / Board Member Activities

- August 17th – Safety Meeting at 5:00 pm.

For the Good of the Order

Nancy Oksenholt read the email that was sent to Chief Dahlman from a community member. This community member was very thankful for the skilled response from the fire department during the SW Coast Ave hillside fire on July 4th.

Call for General Public Comments for Non-Agenda Items

- None

Jerry Warner made a motion to adjourn the meeting; Eric Creighton seconded the motion. A roll call vote was taken: Oksenholt – yes, Beatty – yes, Creighton – yes, Warner– yes, and Drayton - yes. The motion passed.

The meeting was adjourned at 4:20 pm.

The Minutes were taken, transcribed, and submitted by Sarah Lewis, Administrative Assistant. The next meeting is scheduled for Wednesday, September 9, 2026 at 4:00 p.m. at the Bob Everest Fire Station located at 2525 NW Hwy. 101 in Lincoln City, Oregon.