



North Lincoln Fire & Rescue District #1

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Board of Directors Meeting Minutes March 12, 2025

***** APPROVED *****

The following people attended the meeting:

Board Members: President Tim Beatty, Vice-President Jamie Wright,
Member Nancy Oksenholt, Member Eric Creighton

Staff: Fire Chief Rob Dahlman, Deputy Chief David Bickerdyke,
Office Administrator/HR Krista Bond, Administrative Assistant KrieAnn Kudar

Guests: none in person

GoToMeeting: Deputy Chief/Fire Marshal Cody Heidt, E-16 crew

Board President Tim Beatty called the Board of Directors to order at 4:00 p.m. and announced that the meeting was being recorded. All present stood to recite the Pledge of Allegiance, followed by roll call for Board attendance: Tim Beatty, Jamie Wright, Nancy Oksenholt, and Eric Creighton were all present; Dan Drayton was absent. Afterwards, President Beatty asked Chief Dahlman if he had received any public comments by phone, mail, or email; Chief Dahlman replied that he had received a postcard and a donation check from a grateful family.

Approval of Minutes

2/12/2025 Board Minutes

The Board Minutes of 2/12/2025 were presented for approval.

Jamie Wright made a motion to approve the Minutes as presented; Eric Creighton seconded the motion. A roll call vote was taken: Beatty – yes, Wright – yes, Drayton – absent, Oksenholt – yes, and Creighton – yes. The motion passed.

Review of Financial Statements

Banking

Secretary/Treasurer Dan Drayton was unable to confirm that he had reviewed this month's Banking Reconciliation as he was absent.

Financial Statements

The Board reviewed the monthly financial statements. At 66.6% of the way into the year, we are at 59.1% of the budget, 95.6% tax has been collected. HRA/VEBA is at 95% with both payments having been made. IT Services/email is at 74% but will even out at the end of the year – 365 Microsoft Premium is not needed for all accounts.

Nancy Oksenholt made a motion to approve the monthly financial statements as presented; Jamie Wright seconded the motion. A roll call vote was taken: Beatty – yes, Wright – yes, Drayton – absent, Oksenholt – yes, and Creighton – yes. The motion passed.

Budget

None.

Old Business

None.

New Business

Item #1 – Contract Hughes Fire to Purchase Ladder Truck

The Board reviewed the Hughes Fire Equipment contract for the purchase of a Pierce ladder truck at a cost of \$2,110,265.00. The decision was made to make progressive payments for the purchase instead of paying for the truck up-front for the pre-payment discount in order to make interest on the District's money vs. Hughes making interest on the District's money, and keep Hughes incentivized to proceed with the manufacture of the truck in a timely manner. The truck is scheduled to be ready at the end of June 2026.

Chief Dahlman will forward the contract to Local Government Law Group to conform it to Oregon Purchasing Guidelines; when it is ready, President Beatty is authorized to sign the contract.

Nancy Oksenholt made a motion to approve the purchase of the Pierce ladder truck from Hughes Fire Equipment and authorize President Beatty to sign the contract; Eric Creighton seconded the motion. A roll call vote was taken: Beatty – yes, Wright – yes, Drayton – absent, Oksenholt – yes, and Creighton – yes. The motion passed.

Item #2 – Fire Chief Annual Performance Review

The Board members were given evaluation forms to fill out and will go over them individually with Chief Dahlman, these are to be done by the end of March.

Local Union 5169 Report

Local Union 5169

Some highlights from the Union's report are below:

- Several members participated in the Seattle Stairclimb.
- The Union thanked the District and especially Krista Bond and Amanda Hankins for putting on a wonderful Awards Banquet March 1st.

Committee / Staff Reports

Training

Some highlights from DC Bickerdyke's report are below:

- February training hours – 477
- DC Bickerdyke and DC Heidt meeting with Lincoln City Public Works on a plan to maintain and track fire hydrants
- Working with Taft High School to provide more EMS standbys for sporting events

Fire Marshal

Some highlights from DC Heidt's report are below:

- 21 approved plan reviews
- 48 inspections completed in February – Short Term Rental (STR) and Commercial
- OSHA evaluated Stations 14 and 16 and found a couple of issues to work on, the District will provide them with documentation and pictures once corrected

Chief's Report

Chief Dahlman went over some of the highlights of his report which was included in the Board packet:

- EMS report:
 - 9 ambulance transports in February (3 of them out-of-town transfers)
 - Ambulance transport dollars received FY 2024/2025 is approximately \$25,000
 - No response from PWA on previous billings – too old for collection
 - Tactical Billing has 53 transport billings in process, plus 2 more PWA failed to bill
- Monies received in February:
 - \$ 1,542 Ambulance collections
 - \$ 1,900 STR Inspections
 - \$ 1,301 EF Recovery (now billed by Nightshade Solutions)
 - \$ 1,800 Plan Review fees
- Building and Equipment Maintenance:
 - The osprey nest at Station 16 has been removed (allowed the month of February) – the City will be putting up new tsunami sirens
 - The roof at Station 13 is leaking, has some rot. The roof needs to be replaced, District getting some estimates, cost may be more than \$30,000.
 - Rear brakes on E-14 were repaired at a cost of \$12,500 and the Humvee brakes were repaired after the correct rotors arrived.
- Annexations:
 - The Department of Revenue has neither accepted nor rejected the nine properties the District sent annexation notices to them for; the process still needs work.
- Alarm Responses:
 - 276 alarm responses in February 2025, up 30% from 212 alarms in February 2024. 565 calls in 2025, up 7% from 529 calls this time last year.
- Financial Audit:
 - No information received from auditors; the extension was accepted by the State.

- OSHA Visit:
 - Non-punitive inspection on March 6th of both facilities and administration. DC Heidt is taking care of the follow-up.
- Personnel and Hiring:
 - 6 Volunteers are in first-year training, four of them are water rescue only. Roster now has 19 active Volunteers and five Support Volunteers (Chaplains/Inspector). Reviewing status of those who are not showing up and not attending drills. One pending Volunteer application.
- Ladder Truck:
 - All insurance money has been received from the damaged vehicle. Claim is now closed.
- Station 16 Damage:
 - The garage door came down on E-16 as it exited the building on a call. The bottom two door panels need to be replaced and the top of the engine paint was scratched. Information has been sent to the insurance company; deductible will be \$2,500 or \$1,000 if building only repaired. A decision will be made once pricing is received.
- ISO Review
 - Spoke directly with David Hiland who did the review, expressed frustration over the grading. President Beatty, DC Heidt, DC Bickerdyke, and Chief Dahlman have a meeting scheduled with Mr. Hiland on May 14th.
- FYI Information:
 - We are still working with the City on the SW 51st St. beach property.
 - We applied for an AFG grant for \$103,000 for new turnouts.
 - The Volunteer Association purchased two Rescue Boards for \$2,600 and another LUCAS CPR device for \$21,000.
 - We applied for a 50/50 matching Disaster preparedness Grant from Lincoln County. Awards will be made toward the end of March.
 - Repair made to SCBA compressor at Station 14, CO monitor.
 - MDT computers were inspected by GETAC and updates made. Some warranty work was done on two of them, another one of them was too old and damaged so a replacement was purchased.
 - The Awards Banquet was a success!
 - SDIS grant cameras were installed; exterior lighting at Station 16 is next.
 - Currently working on the 2025/2026 budget.
 - Board members must now sign annual Confidentiality Agreements as they have Active 911 access. Non-members will be removed; they will have Pulse Point as an option.

- The GenXSys bill will be less monthly moving forward – not every District email requires 365 premium so Board members, for instance, will have exchange-only email. This will save the District \$3,400 next year. The District will also be moving from .org to .gov. for more security and access to grants.
- The crews have been checking AEDs (17 of them are registered in the district).
- Chief Dahlman’s contract expires on June 30, 2025. He would like to renew his contract for two more years and will have it ready for the Board to review at the April 9th meeting; the Board will go into an Executive Session to discuss the Chief’s performance evaluation and proposed contract.

For the Good of the Order

None.

Call for General Public Comments for Non-Agenda Items

None.

Jamie Wright made a motion to adjourn the meeting; Eric Creighton seconded the motion. A roll call vote was taken: Beatty – yes, Wright – yes, Drayton – absent, Oksenholt – yes, and Creighton yes. The motion passed and the meeting was adjourned at 5:02 p.m.

The Minutes were taken, transcribed, and submitted by KrieAnn Kudar, Administrative Assistant. The audio recording of the meeting cut off at 32 minutes; the last 30 minutes are missing. The next meeting is scheduled for Wednesday, April 9, 2025 at 4:00 p.m. at the Bob Everest Fire Station located at 2525 NW Hwy. 101 in Lincoln City, Oregon.