NORTH LINCOLN FIRE & RESCUE DISTRICT #1
RATE AND FEE SCHEDULE –
APPENDIX A

Fees for service shall be limited to cost recovery. Methods of calculating the cost of services shall be identified and generally based upon the average cost or specific cost of providing the service. Cost calculations will include direct costs (apparatus, personnel, and any miscellaneous supplies and services) and indirect costs (administrative costs and overhead). Cost recovery calculation methodology for specific responses will be provided upon request.

The District has adopted the rates and fee schedule established by the Office of the State Fire Marshal (OSFM) (OAR 837-130-0000-0030 and the State Fire Marshal's Oregon Fire Service Mobilization Plan and any applicable Conflagration Act). This model will be used, when applicable, to set the rates regarding billing of actual costs associated with District resource usage. District personnel costs will be billed at current District loaded pay scale. If overtime is necessary, staffing costs will be billed at 1.5 times the current pay scale.

Miscellaneous Supplies and Services
Disposable supplies used will be billed on specific usage and cost of replacement. Cost of outside vendors or services used will be billed without markup. Other expenses directly related to the service delivery shall be charged at the actual cost.

Automatic Monitored Fire and Medical Responses
Automatic fire and medical alarm responses will be billed a $ 100.00 minimum fee, which includes the first 30 minutes of apparatus and staff time. Response requiring multiple units and/or lasting longer than 30 minutes may be billed using the OSFM rate and fee schedule. In addition, standardized administrative costs and overhead will be added for responses greater than the minimum fee.

Temporary Membrane Structure, Tent, Canopy Fee
A fee of $125.00 is established for processing permit, one on-site inspection for fire and life safety, and one reinspection, if needed.

Carnivals, Fairs, Exhibitions, and Events with Assemblages of 500 People or More Fee
A fee of $275.00 is established for processing permit, one on-site inspection for fire and life safety, and one reinspection, if needed.

Site Development, Building Plan Review and Inspection Fees

Effective January 1, 2027, a flat rate fee shall be imposed for newly proposed commercial properties. The fee will cover fire apparatus access and water supply plan review, building finals, certificate of occupancy inspections, pre-application meetings, and acceptance testing. Fee is to be paid at time of site plan submittal.

Commercial rate: >10,000 sq.ft. = $450.00
</= 10,000 sq.ft. = $250.00

Effective January 1, 2027, a flat rate fee shall be imposed for newly proposed residential properties. The fee will cover fire apparatus access and water supply plan review, pre-application meetings, and site visits. Fee to be paid at time of site plan submittal.

Residential rate: $100.00
Site development $500.00
Extrication and Processing (OLCC Approvals) $200.00

Fire Code Enforcement Fees

Effective January 11, 2023, a flat rate fee shall be imposed on the second reinspection (third site visit). The first initial inspection and first reinspection are at no cost. A flat rate fee will be assessed after the third site visit. If additional site visits are needed to gain compliance, the flat rate fees will progress higher with each visit. If fire code compliance is not achieved after the fourth reinspection, the Fire Marshal or delegate will notify The Office of the State Fire Marshal for assistance. Fees for reinspection's beyond the fourth reinspection will be assessed at the same rate as the fourth reinspection.

- 2nd reinspection: $100.00
- 3rd reinspection: $250.00
- 4th reinspection and beyond: $500.00
- After hours inspection 92-hour minimum) $100.00.hr
- Short-term rental inspections $100.00

If a commercial establishment denies entry of the Fire District fire code enforcement personnel for inspection purposes, an inspection warrant will be required to proceed. All staff time, trip charges, and other expenses required to obtain the inspection warrant and all subsequent fire inspections to complete the inspection process will be invoiced as cost recovery fees including invoicing fees.

Occasionally, contractors or business owners request maintenance inspections after normal business hours. If staff overtime is required, these activities will be billed using a two-hour minimum at $100.00 per hour per staff member. This fee will include all transportation and overhead charges.

The Fire Chief or their designee may fully waive fees assessed in compliance with this section of the Fee Schedule, at their sole discretion.

Fireworks

State law requires that the fire district approve all permits for the retail sales of fireworks within North Lincoln Fire and Rescue District #1 boundaries. A flat fee will be assessed on all permits for fireworks displays, retail sales, and flame effect displays.

- Public displays: $150.00
- Retail sales: $100.00
- Flame effect displays: $100.00

Open Burning Violation Responses

Open burning violation responses that are invoiced will be billed a $ 75 minimum fee which includes the first 30 minutes of apparatus and staff time. Responses requiring multiple units, lasting longer than 30 minutes, or requiring additional site visits may be billed using the OSFM rate and fee schedule. In addition, standardized administrative costs and overhead will be added for responses greater than the minimum fee.

Transportation Route Responses

Transportation route responses will be billed using the rates and fee schedule established in this Appendix A and by the Office of the State Fire Marshal, and the District pay scale. Miscellaneous supplies and services, if applicable, will be based upon scene documentation of the officer in charge. In addition, standardized administrative costs and overhead will be added.

Response to Unprotected or Inadequately Protected Areas

Responses to unprotected areas will be billed on a per hour basis using the rates and fee schedule established by this Appendix A and the Office of the State Fire Marshal (OSFM) (OAR 837-130 & Conflagration Act). Miscellaneous supplies and services, if applicable, will be based upon scene documentation of the officer in charge. In addition, standardized administrative costs and overhead will be added.

Assisted Living, Residential Care, and Nursing Facilities

Responses that are invoiced will be billed using the rates and fee schedule established by the Office of the State Fire Marshal (OSFM) (OAR 837-130 & Conflagration Act) and District pay scale. In addition, standardized administrative costs and overhead will be added.

Public Record Requests

Fees for service shall be limited to cost recovery. Methods of calculating the cost of services shall be identified and generally based upon the average cost of providing the time, materials of requested services, and overhead expenses (TMO). The Fire

District will calculate fees for service for specific requests when a request is estimated to require more than one-quarter hour of staff time to accomplish. Cost calculations may include direct costs (transportation, personnel, and any miscellaneous supplies and services) and indirect costs (administrative overhead and facility costs).

Inspection of public records is permitted but does not include the right to enter restricted areas of the District's offices. Original records will not be removed from the District property. The District will not manipulate data or create new documents to respond to a request. A staff member shall be present at all times while any public records are being inspected and the requestor may be charged for such staff time.

No charge will be imposed upon District residents, patients, victims when requesting a basic incident report for incidents involving them specifically. This non-charge will require confirmation of identification and must comply with Federal and Oregon HIPAA laws. All requests will be made in writing and signed for by the patient or legal guardian.

General requests estimated at less than one-quarter of an hour in labor to complete:

Incident report (minimum fee)	$ 20.00 per report
Photocopying per-sided copy	$ 0.25
Board Minutes	$ 5.00 per report
Audio or Flash Drive	$ 15.00
Invoice cost per mailing	Actual Cost

For requests requiring more than one-quarter of an hour to complete will be estimated using TMO. Staff research and labor time will be billed at $42.00 per hour.

Those potential costs may include with additional markup:
1) Archiving retrieval/restoring fees for off-site storage
2) Contracted employee costs of hiring temporary staff if necessary
3) Notary fees
4) Disposable supplies calculated upon specific usage and cost of replacement
5) Other actual costs associated with the request of TMO

Note: If overtime is necessary, staffing costs will be billed at 1.5 times normal rates

Ambulance Transport Fees

If the District transports a patient using a District ambulance, it may invoice the patient and/or the patient's insurance using the contracted ambulance transportation billing agent. Fees for such ambulance transport will be based on the established fee schedule in Appendix A.

Training Center and Training Class Fees

Each request for facility rental or class attendance will require an analysis of costs related to the request pertaining to class development, instruction, disposables, and other related costs. The Deputy Chief of Training will develop cost analysis for each specific class. Class costs may include depreciation of personal and real property as a portion of the fee. If outside agencies request instructor(s), fees will be based upon a signed contract for service.

Acquired Structure Live Fire Event

Each request for assistance from the Fire District to demolish an existing structure by fire will be evaluated on an individual basis. The Fire District will charge the property owner $ 1,000 as a flat fee for acquired structure live fire events, regardless of size. The property owner must provide current deed or title to indicate the property owner, documented asbestos and hazard abatement. The owner must also sign a waiver of release of liability.

Hazmat Response Fees

Responses to Hazardous Materials Incidents will be billed on a per hour basis using the rates and fee schedule established by this Appendix A and the Office of the State Fire Marshal (OSFM) (OAR 837-130 & Conflagration Act). Miscellaneous supplies and services, if applicable, will be based upon scene documentation of the officer in charge. In addition, standardized administrative costs and overhead will be added.

Technical Rescue Fees

Responses to Technical Rescues will be billed on a per hour basis using the rates and fee schedule established by this Appendix A and the Office of the State Fire Marshal (OSFM) (OAR 837-130 & Conflagration Act). Miscellaneous supplies and services, if applicable, will be based upon scene documentation of the officer in charge. In addition, standardized administrative costs and overhead will be added.

Event Standby Fees

A cost-based fee may be imposed for contracted event standbys. These fee’s will be billed on a “per hour” basis for equipment and personnel using the established fee schedule in Appendix A.

EMS Treatment No-transport Fees

A cost-based fee may be imposed for Fire/EMS responses that require a patient evaluation, treatment, or lift assist where the patient either refused transport or transport was not medically necessary. District residents will have their insurance billed for cost of response however, no out of pocket expenses for deductibles, coverage, or policy limits will be collected.